

**Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, April 22, 2010 commencing at 7:00pm.**

**PRESENT**

Mayor James	Mayor
Darcy Eskra	Councillor
Diane Gordon	Councillor
Rick Krys	Councillor
Allen Freadrich	Councillor
Les Fee	Councillor
Stacey Adolf	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

**CALL TO ORDER**

Mayor James called the meeting to order at 7:05pm.

**AGENDA**

**MOVED** by Clr. Gordon to accept the agenda as presented.

**CARRIED**

**DELEGATION**

**REGIONAL RURAL CHILDREN'S CENTRE**

A copy of the presentation information is hereto attached and forms a part of the minutes.

Mr. Clarence Hastings and Ms. Christine Ginther, Bawlf Playschool Society President, were in attendance as the meeting was called to order. Following their introduction, they proceeded to present Council with the details of the development of a new 40 space day care centre located in Bawlf. This facility is hoping to accommodate those rural families, including Camrose County, Flagstaff County, Sedgewick, Killam, Daysland, Heisler, Rosalind, Roundhill and Bawlf, whose employment is based in Camrose and can utilize the childcare facility in Bawlf. The total capital cost of this two phase project is estimated at \$1.2 million, with the first phase of construction expected to be completed by September 2010.

Representatives of the Regional Rural Children's Centre are requesting a one time contribution from each community within the boundaries of the target area, of which an estimated 160 children may benefit from the Centre, in the amount of \$5,000. The project has been successful to date, receiving funds from Alberta Child Services and recent grant monies. Following a number of questions by Council, Mayor James thanked the delegates for their presentation.

Mr. Hastings and Ms. Ginther exited Council Chambers at 7:15pm.

**COUNCIL DISCUSSION**

Following the departure of Mr. Hasting and Ms. Ginther, Council discussed the funding request for \$5,000. Council felt that, although this was a very much needed feature to the general area, not a great number of residents within the Town of Killam would actually utilize the facility. Additionally, the monies that are being requested could better benefit residents if kept within the municipality, should the need arise in the future.

**REGIONAL RURAL CHILDRENS CENTRE**  
056.04.22.10

**MOVED** by Clr. Krys to notify the Regional Rural Children's Centre that the Town of Killam will not be contributing the requested \$5000 to help in the funding of the Regional Rural Children's Centre day care building project in Bawlf.

**CARRIED**

**MEETING MINUTES**

**COUNCIL  
MINUTES**  
APRIL 8, 2010

**MOVED** by Clr. Gordon to accept the minutes of the April 8, 2010 Regular Council Meeting with the following change:

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**Clr. Gordon**

**1. Destination Marketing Fund Contract**

**Resolution restated:**

**DMF CONTRACT**  
053.04.08.10

**MOVED** by Clr. Gordon to approve the Destination Marketing Fund Contract, agreeing to participate in a campsite levy of \$.95 (excluding \$.05 applicable GST) per night per site; \$.475 being remitted to the Trail of the Buffalo Tourism DMF Committee and \$.475 being retained and used to fund tourism initiatives locally.

**CARRIED**

**UNFINISHED BUSINESS**

**REC BOARD  
CONTRACT  
RENEWAL**

A copy of the contract is hereto attached and forms a part of the minutes.

Upon review and discussion by Council, Administration will update the Recreation Board contract as directed and bring back to the May 6, 2010 Regular Council meeting.

**TOK  
SUSTAINABILITY  
PLAN**  
057.04.22.10

A copy of the TOK Municipal Sustainability Plan is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Eskra to accept the updated actions listed in the Town of Killam Municipal Sustainability Plan.

**CARRIED**

**APRIL 29, 2010  
OPEN HOUSE**

Topics to be discussed at the April 29<sup>th</sup>, 2010 Open House were reviewed and confirmed to include: 2009 Financial Audit, Plebiscite question, Utilities Cost recovery, Adult Housing update, Main Street Revitalization project and Fire Department volunteer recruitment.

**STROME PUBLIC  
WORKS**

A copy of the RFD is hereto attached and forms a part of the minutes.

Council discussed the options listed in the RFD and have directed CAO Borgel to contact Strome Administration and review the requirements specifically needed of the Town of Killam public works department within Strome; further, explore the feasibility of having an employee who is shared between the two communities and determine if it would be workable for the 2011 budget.

**NEW BUSINESS**

**MINIMUM  
PROPERTY TAX**  
058.04.22.10

A copy of the RFD is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Gordon that the Town of Killam discuss the minimum tax at the upcoming Open House, proposing that the minimum tax for vacant (both residential and non-residential) properties would be \$350 and occupied (both residential and non-residential) properties would be \$500.

**CARRIED**

**LAND ISSUE**

Administration requested an in camera session for council input related to a land issue .

**IN CAMERA**

8:15PM

**MOVED** by Clr. Adolf to go in camera at 8:15pm.

**RECONVENE**

8:37PM

**MOVED** by Clr. Kryso to reconvene at 8:37pm.

Town of Killam Council determined that the most southerly and westerly portion of Plan 9924222 Block 2, measuring 240 x 240 square feet, be offered for sale at a cost of \$66,000. This would include servicing costs to the parcel.

**ACE FUND  
RAISING**

The ACE Committee will be holding numerous fund raising events in the upcoming months. Due to the fact that they do not hold a “society status”, they would be unable to issue receipts for donations received. The ACE Committee has approached the Town of Killam and requested that the Town gather the funds and issue the receipts on their behalf. Council was made aware that they would then need to make a motion when the monies are to be moved to the ACE Committee fund.

**CORRESPONDENCE**

1. **Fire Chief Joe Knievel** has announced that the Town of Killam, effective April 16, 2010 has lifted the Fire Ban.
2. **Village of Heisler**, letter to Municipal Affairs concerning small communities omitted from the **Alberta Advantage** from the province. FILED
3. a) **Alberta Municipal Affairs** letter confirming FIP RPI exploration grant approval for \$50,000. FILED  
b) **Municipal Grants Re-Engineering Initiative** has been created by the Government of Alberta to streamline and consolidate the number of grants available, assisting local government administrators by developing a website that aid in researching, find grants by project type, and a calendar feature for application deadlines and compliance dates. FILED
4. **Alberta Transportation**, Notification of Highway Construction FILED
5. **2010 Vitalize, Provincial Voluntary Sector Conference**, will be held June 10-12, 2010 at the Shaw Conference Centre in Edmonton. FILED
6. **“Municipal Emergency Management Program”** guide introduction session will be held in Viking, May 19, 2010, from 9:00am-3:00pm. Limit of 4 seats per municipality. Admission is free. FILED

Council recommended that Public Works Supervisor and TOK Fire Chief be invited to attend the session being held in Viking on May 19, 2010.

7. **Creating Rural Connections** is a conference that links rural communities with education options. Held in Lethbridge May 11-13, 2010, registration is \$150 for the full session. More information at: <http://ardn.can/pages.php?pid=3&sid=4> FILED
8. **Battle River School Division #31** letter of response regarding the future intentions for the old bus barn located at 4902 – 50<sup>th</sup> Ave. FILED
9. **AltaGas Utilities** would like to become the Town of Killam’s natural gas distribution company. FILED

**2010 SENIORS WK  
SOCIAL**

059.04.22.10

10. **Seniors Advisor Council for Alberta** is requesting formal recognition from the Town of Killam for Seniors Week during June 7 – 13. FILED

**MOVED** by Clr. Adolf to proclaim the week of June 7 -13, 2010 be recognized as Seniors Week; a “Pie and Coffee Social” will be hosted June 10, 2010, from 2:00-4:00pm by Council in honor of the Town of Killam Seniors. **CARRIED**

11. **Travel Alberta Speakers Series** is hosting “*Where’s the Profit in That?*” during the month of June in Edmonton, Calgary and Banff. Registration is free. FILED

12. **2010 Minister’s Awards for Municipal Excellence** will be accepting recommendations for five different categories. More information is available at: [www.menet.ab.ca](http://www.menet.ab.ca) FILED

13. **Flagstaff County** regarding council decision related to Collaborative Governance Initiative. FILED

**COUNCIL COMMITTEE REPORTS**

**CLR. GORDON**

A copy of the report is hereto attached and forms a part of the minutes.

**1. Trail of the Buffalo Tourism Association – April 15 highlights**

Clr. Gordon informed Council that the Town of Killam will be hosting the next Trail of the Buffalo Tourism Association meeting, to be held on Wednesday, May 12; monies from the Council PR allowance will be used for costs to host the meeting.

**COMMITTEE REPORTS**

**ACTION ITEMS  
LIST**

A copy of the Action Items List is hereto attached and forms a part of the minutes.

**CAO REPORT**

A copy of the CAO report is hereto attached and forms a part of the minutes.

**ARB CLERK  
APPOINTMENT**

060.04.22.10

**MOVED** by Clr. Eskra to appoint Town of Killam CAO Borgel as the designated Officer of the Assessment Review Board; additionally, CAO Borgel will delegate the clerk position to FIP Coordinator, Leslie Heck. **CARRIED**

**PUBLIC WORKS  
REPORT**

A copy of the Public Works report is hereto attached and forms a part of the minutes.

**PUBLIC WORKS WK**

061.04.22.10

**MOVED** by Clr. Krys to recognize May 16 – 22, 2010 as “Public Works Week”; additionally, Killam Town Council will host a barbecue on Friday, May 21 that will be held at the Public Works yard. **CARRIED**

**REC REPORT**

A copy of the Public Works report is hereto attached and forms a part of the minutes.

**FINANCIAL  
REPORTS**

A copy of the report is hereto attached and forms a part of the minutes.

- a) Town of Killam (March)**  
    **i) Balance Sheet**  
    **ii) Income Statement**  
    **iii) Reconciliation Sheets**  
        - BRCU General

**FINANCIAL  
REPORTS (CON'T)**

- BRCU Payroll
- ATB Utilities

**b) Rec Board (March)**

- i) Balance Sheet**
- ii) Income Statement**
- iii) Reconciliation Sheets**
  - Rec General
  - Rec Payroll

**c) Boards (March)**

- i) Airport**
- ii) Library**
- iii) SKNGS**

**MOVED** by Clr. Fee to adopt the Town of Killam reconciliation for March as presented.

**CARRIED**

**MOVED** by Clr. Krys to adopt the Recreation Board reconciliation for March as presented.

**CARRIED**

**MOVED** by Clr. Eskra to adopt the Boards reconciliation for March as presented.

**CARRIED**

**ADJOURNMNT**

The meeting was adjourned at 9:36pm.

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**Mayor**

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**Chief Administrative Officer**